

**Extract from the Draft Minutes of the Meeting of the Social Care and Learning  
Overview and Scrutiny Panel held on 2 July 2008**

The Panel considered the report of the Assistant Chief Executive and the Director of Corporate Services on teacher, parent governor and other representation on the scrutiny panel. Following the restructure of Council Departments and the corresponding restructure of the scrutiny panels, in addition to the need to formalise the arrangements for parent governor representatives, the Panel reviewed the appointment to the Panel of teacher representatives and parent governors and considered the type and number of all externally drawn appointments to be made.

The Panel considered it appropriate to amend the externally drawn membership of the Panel to reflect the scope of the restructured Panel's work. Co-opted representatives would be non-voting, with the exception of parent governor and Diocesan representatives who were eligible to vote on education matters only.

Originally teacher representation had been invited by way of a letter to Head Teachers and an election held in the event of nominations exceeding the number of vacancies. Owing to difficulties in attracting nominations, since 2002 representatives had been sought via the Teachers Association. These difficulties continued and there were two teacher vacancies on the Panel from January 2005 until the end of 2007. Ms Richardson expressed the view that it was possible that not all teachers in the borough were aware of teacher representation on the Panel.

The Panel noted that an article about parent governor representation was published in the edition of Town and Country soon to be distributed borough-wide. Parent governor and Diocesan representatives also sat on the Overview and Scrutiny Commission and could participate and vote on any items relating to education.

The Panel

**RECOMMENDED** to the Overview and Scrutiny Commission that:-

- i) in addition to the statutory requirement of two parent governor and two Diocesan representatives, two teachers (one primary and one secondary) and two social care representatives be appointed to the Social Care and Learning Overview and Scrutiny Panel;
- ii) teacher, social care and Church representatives be appointed initially for a three year term to coincide with the life of this Council, and thereafter from May 2011 for a four year term;
- iii) in the event that teacher, social care and Church representatives did not complete their term of office, their successor be appointed to complete the remainder of the original term of office;
- iv) social care representatives be sought in consultation with the new Bracknell Forest Local Involvement Network (LINKs);
- v) nominees for teacher representation be sought by writing to head teachers formally inviting nominations;

- vi) it is not considered necessary to consult the Teachers Association and other organisations over the change to the arrangement whereby teacher representation is sought;
- vii) it is not considered necessary for the teacher representatives to be restricted to current teachers only;
- viii) current arrangements for parent governor representatives be formalised by allocating places for two parent governor representatives on the Panel, one primary school and one secondary school parent governor, with a term of office of four years each;
- ix) if it is not possible to appoint a parent governor from each category (primary/secondary), two parent governors be appointed from any category;
- x) in the event that these parent governor representatives do not complete their term of office, their successor be appointed to complete a normal full term of four years;
- (xi) general information about the role of representatives on the Social Care and Learning Overview and Scrutiny Panel be provided on a website accessed by teachers and governors.